



# Bay Area Shooting Club, Inc.

## Meeting Minutes – July 6, 2010

**Call to Order:** The monthly meeting of the Bay Area Shooting Club was called to order by Bill Edmiston at 6:30 PM, July 6, 2010 at the Richard's Restaurant in Baytown Texas.

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**Roll Call:** Members Present: Bill Edmiston, Skip Reid, Vic Walzel, Damon Starr, Rick Detwiler, Tom Fraser, Keenan Knox, Archie Guillory, Guest: Jim Cochran (Board Member Elect)

Members Absent: Steve Hines

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### **Monthly Reports:**

Damon Starr: The minutes from the last meeting were approved and published prior to this meeting.

Steve Hines: The financial report was given and accepted by the board

Tom Fraser: The Membership Director gave the total membership number to be 807; 73 potential members are on the notification list; and at this time approximately 200 members have renewed for 2010-11 membership year.

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### **Committee Reports:**

A) **Committee Reports: Long Range Committee:** Members of the Long Range Committee presented:

- The Range Rules for the Long Range. These rules were discussed, additions made, minor revisions made, and the Board approved the rules as changed.
- The Long Range Committee presented their guidelines for "Orientation and Qualification" of shooters on the Long Range. These were discussed and approved by the Board.
- The Board and the Long Range Committee approved the installation of a gate on the target road at the Long Range Facility. This gate would be closed during shooting and a sign would be placed on it that would inform shooters that it was safe to shoot only when the gate was closed. The gate will remain open as long as members are down range as a sign that the range is closed to shooting. Appropriate signage will display to assure all shooters are aware of the meaning of this gate being open or closed.
- The Board on behalf of all of it's members would like to Thank all of the members of the Long Range Committee for all of their work in planning our new range, putting together these range rules, providing the orientation and qualification guidelines and offering to have these Orientation/Qualification Classes for the members soon.

B) **CHL Committee:** The CHL committee reported that June's CHL class had been completed and that the CHL program is showing a minimal profit at this time. Next class is planned for July 17<sup>th</sup>.

C) **By-Laws Committee:** Fraser reported that members of the By-Laws Committee were working on their individual revision versions and the next step would be to combine their changes and prepare a set of rules that the Board could begin working to review.

D) **Shotgun Committee:** Starr has not proceeded with any development of this facility until the current construction projects are completed and the 2010-2011 master facility plan and budget can be developed. This Committee on hold until further advised.

E) **Range Utilization Committee:** Vic Walzel and Keenan Knox had nothing to report at this meeting.

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**Old Business:**

- A. **Advertisement Bill Board:** Still looking for interested advertisers to proceed with construction.
- B. **Bucket List/Capital Improvements/Maintenance Budget:** Hines is heading up a Committee to prepare a budget for the upcoming fiscal year. The Committee will make a presentation to the Board at a Special Board Meeting scheduled for August 14, 2010. Other discussions on these items were tabled until a later meeting.
- C. **Member Work Day:** A member's workday is not scheduled at this time but will be scheduled after the summer heat is over.
- Archie Guillory: Agreed to complete the fence on the pond by the end of October 2010.
  - **All Members are requested to clean up their shooting areas when done and to take trash home and not leave it at the range!!!! Trash is no longer burned at the range.**
- D. **Records & E-Mail Backup:** The Board discussed if the membership backup data had been brought to the meeting and exchanged with Starr. Frazer forgot to bring that data but will give Starr that data at another date soon. E-Mail Backup still an open issue. This issue tabled until next meeting.
- E. **Board President Guidelines:** The chain of command was decided as following President, Vice President, Secretary, and Treasurer. This will be the order of the clubs officer's that may attend to any club business such as approving a decision, issue of checks and signing contracts when one or more of the officers in this succession is out of town or cannot be reached. This chain will be used for making decisions and authorizing payments that cannot be delayed.
- F. **CHL Awareness:** Damon Starr will get with Membership Committee and assemble a list of members who do not have CHL permits. A letter will be sent to them advertising the club's CHL classes. A list of members needing to renew will also be assembled and reminders will be sent to them early enough to allow them to use the club's class.
- G. **Membership List:** The Board discussed this briefly and Frazer waiting on Edmiston. This issue tabled until next meeting.
- H. **Election Results:** The Board discussed the revised data from the Election Committee and there were 122 ballots cast in this year's election with 310 individual votes cast. This represents a members participation of 15.1% in this year's election.

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**New Business:**

- A. **Maintenance:** The Board briefly discussed a proposal by a contractor to do several different projects including raking, disking, and mowing aimed at preparing the ground on the long range as well as trying to kill the palmetto plants. Also the Board discussed another contractor cutting the pistol range and the areas up near the front gate. Both of these proposals were tabled until a later meeting.
- B. **Contractor Payoff and Road Long Range Road Completion:** The Board discussed the paying off of the work completed by contractor and what to do about the repair and completion of the access road and parking lot not yet completed by the contractor. The Board felt the best solution was to accept contractor's offer to repair and complete the existing road with a one year guarantee and payment hold.

- C. **Club T-Shirts, hats and etc.:** Time did not permit discussing this item at this meeting. This issue tabled until next meeting.
- D. **Resolve posting May 25, 2010 Meeting Notes:** Time did not permit discussing this item at this meeting. This issue tabled until next meeting.
- E. **Discuss Financial Reporting to Members:** Board briefly discussed this and this is planned to be resolved at another meeting that is scheduled on July 17, 2010 of the Financial Committee. This issue tabled until next meeting pending report from July 17<sup>th</sup> meeting.
- F. **Administrator for Message Board:** Time did not permit discussing this item at this meeting. This issue tabled until next meeting.
- G. **Other Membership Offers (Multiyear/Life):** Time did not permit discussing this item at this meeting. This issue tabled until next meeting.
- H. **Long Range Sign Up on Web Site:** This was not discussed during the Board meeting but was discussed afterwards. Cochran is to provide Detwiler information that the Long Range Committee wants on the web site and the scheduled Orientation Class dates. This information will include a long range information page and a link to sign up for the required Orientation Class that is mandatory before members can shoot on this range.
- I. **Sign in Mailbox at Gate:** Time did not permit discussing this item at this meeting. This issue tabled until next meeting.

**Meeting Adjourned:** 9:30 PM

**Next Meeting:** Regular Board Meeting - August 3, 2010 at 5:30 PM

Special Board Financial Meeting scheduled on August 14, 2010 at TBA